

First Church of Seventh-day Adventists Ministry Planning Sheet

1. Have I/we reread or reflected on FCSDA's Mission and Objectives before planning these ministry activities?
 Yes No

2. Have I/we considered how PEMFY will be incorporated in these ministry plans?
 Yes No

3. Why do I/we believe these ministry plans/activities should be animated and socialized?
(Include something concerning PEMFY)

4. How will I/we accomplish these ministry plans/activities (i.e., logistics)?

5. When will these ministry plans/activities take place?

6. Where will these ministry plans/activities occur?

7. Who is/are the audience to be reached by these ministry plans/activities?

8. Who are the persons who will make these ministry plans/activities a reality?

9. Who is/are the sponsor(s) of these ministry plans/activities?

10. How much will it cost to produce these ministry plans/activities?

11. What equipment is needed to produce, direct, and present these ministry plans/activities (i.e., props, equipment, communications, etc)?

12. What is the status of the Use of Facility form for these ministry plans/activities?
 1. Completed
 2. Submitted
 3. Approved

13. What is the status of the FINANCIAL form for these ministry plans/activities?
 1. Completed
 2. Submitted
 3. Approved

14. Miscellaneous Comments for pre-ministry planning/activity consideration:

Ministry Leadership Signature: _____ Date: _____

Phone: (____) ____ - _____ Email: _____

FCSDA Pastoral/Administrative Signature: _____

Date: _____

continue on reverse